

# Managers and Supervisors Short Course (2 Days) BSBOHS407A



17/09/10

Occupational Health and Safety (OHS) is about ensuring safe and healthy working conditions, and preventing illness and injury in the workplace. This course introduces participants to the legislative requirements of the employer and employee, and to the preventative nature of workplace health and safety. Participants will gain the skills needed to describe the legal framework and strategies that act to safeguard workplace health and safety and to conduct workplace hazard inspections.

Course requirements: Participants will need to be employed or have access to an organisation to conduct an on-the-job project.

- Course includes:
- Elements of OHS legislation.
- Consultation.
- Provision of OHS training.
- Basic risk management.
- Introduction to incident investigation.
- OHS record keeping.

**Outcome:** Statement of Attainment. Selected unit from Certificate IV in Occupational Health & Safety. *Monitor a safe workplace* (BSBOHS407A).

#### When: Hobart

Course 1: Mon 31 January & Tues 1 February 2011. Course 2: Tues 15 & Wed 16 March 2011. Course 3: Thurs 14 & Fri 15 April 2011. Course 4: Wed 18 & Thurs 19 May 2011. Course 5: Wed 27 & Thurs 28 July 2011. Course 6: Tues 30 & Wed 31 August 2011. Course 7: Tues 4 & Wed 5 October 2011.

Course 8: Thurs 17 & Fri 18 November 2011.

## Devonport

Course 1: Mon 18 & Tues 19 April 2011.

## Launceston

Course 1: Mon 25 & Tues 26 July 2011.

## Burnie

Course 1: Mon 24 & Tues 25 October 2011.

Where: At your workplace, and workshops are available at Burnie, Devonport, Launceston or Clarence.

**Cost:** \$350 per person. Fees are inclusive of workshops and resource materials. Travel and related costs may apply when we visit you in your workplace. Funding may be available for eligible employers – please ask us for more information.

Group bookings: Held at a time to suit you in your workplace. Contact us for a quote. Travel and related costs may apply when we visit you in your workplace outside of metro areas.

#### For further information please contact:

Northern/North Western Tasmania: Jackie Murfet. Phone: 6421 5562. Email: <u>Jacqueline.Murfet@skillsinstitute.tas.edu.au</u> Southern Tasmania: Phone: 6216 4388. Email: <u>OHSAdmin@skillsinstitute.tas.edu.au</u>